

MDE & ISD/RESA Partnership: 2. Specialized Student Services (page 4 of 4)

AUTHORITY (federal/state)	MDE ROLE (Interpret, establish, regulate)	MDE / ISD ROLES (Operationalize, collaborate)	ISD ROLE (Deploy, support)	LEA/PSA ROLE (Implement)
<p>Authority Level: Federal State</p> <p>Regulation: State School Aid Act 388.1699 Child care organizations, 1973 PA 116</p> <p>Revised School Code 380.1285a(2)</p> <p>Administrative Rules Child Care Centers R400.5101-400.5940</p> <p>State Board of Education Policies *Promote Health & Prevent Disease & Pregnancy (adopted 9/03) *Offering Healthy Food & Beverages in Venues Outside of the Federally Regulated Child Nutrition Programs (adopted 12/03) *Quality Physical Education (adopted 9/03) *Comprehensive School Health Education (adopted 6/04)</p>	<p>H. Afterschool Exemptions</p> <ul style="list-style-type: none"> ✓ <u>Notify ISD of exempted programs</u> ✓ <u>Provide exempt local programs with information about required standards.</u> ✓ <u>Publish model standards for before and after school programs.</u> <p>I. Alternative Education Programs</p> <ul style="list-style-type: none"> ✓ <u>Monitor certification requirements for compliance</u> ✓ <u>Provide oversight, grant funding, and technical assistance</u> 	<p>H. Afterschool Exemptions</p> <ul style="list-style-type: none"> ✓ <u>Collaborate on model policies, procedures for ISDs to follow</u> ✓ <u>Implement the vision</u> <p>I. Alternative Education Programs</p> <ul style="list-style-type: none"> ✓ <u>Operationalize best practice alternative education programs</u> 	<p>H. Afterschool Exemptions</p> <ul style="list-style-type: none"> ✓ <u>Accept resolutions from local school boards regarding compliance with policies on before and after school programs.</u> <p>I. Alternative Education Programs</p> <ul style="list-style-type: none"> ✓ <u>Provide and/or support alternative programs for specialized groups of students</u> 	
RECOMMENDATIONS:				

MDE & ISD/RESA Partnership: 3. Early Childhood / Great Start (page 1 of 2)

(To ensure a Great Start for every child: safe, healthy and eager to succeed in school and in life.

AUTHORITY (federal/state)	MDE ROLE (Interpret, establish, regulate)	MDE / ISD ROLES (Operationalize, collaborate)	ISD ROLE (Deploy, support)	LEA/PSA ROLE (Implement)
<p><u>Authority Level:</u> Federal State</p> <p><u>Regulation:</u> IDEA, Part C</p> <p>Revised School Code State School Aid Act 388.1632j 388.1681</p> <p><u>Administrative Rules</u> Special Education Programs and Services R 340.1701 – 340.1873</p> <p><u>State Board of Education Policies</u> *Ensuring Early Childhood Literacy (adopted 9/02) *Goals to Support Revisions in Early Childhood Education: Early Intervention Services for Children from Birth through Age Two and Preschool Services for Children from Age Three through Five (approved 12/97)</p>	<p>A. Parenting Education</p> <ul style="list-style-type: none"> ✓ Administer Great Parents, Great Start grant programs ✓ Raise funds for, produce and distribute R.E.A.D.Y. Kits <p>B. Infant, Toddler, and Preschool Assessment, Identification and Programming</p> <ul style="list-style-type: none"> ✓ Administer Infant, Toddler, and Preschool Programs. ✓ Convene and participate on parent and Interagency advisory groups <p>C. Implement the Early Childhood Core Team Vision (Children's Action Network)</p> <ul style="list-style-type: none"> ✓ Implement Early Childhood Core Team Vision (Children's Action Network) ✓ Administer Michigan School Readiness Program and support local district's pre-K activities and services 	<p>A. Parenting Education</p> <ul style="list-style-type: none"> ✓ Administer Great Parents, Great Start grant <p>B. Infant, Toddler, and Preschool Assessment, Identification and Programming</p> <ul style="list-style-type: none"> ✓ Collaborate Early On ✓ Collaborate Child Find ✓ Collaborate Early Childhood Special Education ✓ Collaborate Parent and Interagency Advisory Groups <p>C. Implement the Early Childhood Core Team Vision (Children's Action Network)</p> <ul style="list-style-type: none"> ✓ Participate in leadership of early childhood systems building efforts ✓ Develop standards and models for programs ✓ Administer programs in systems-building mode 	<p>A. Parenting Education</p> <ul style="list-style-type: none"> ✓ Administer Great Parents, Great Start grants ✓ Distribute R.E.A.D.Y. Kits ✓ Provide and maintain statewide website of parenting and community resources <p>B. Infant, Toddler, and Preschool Assessment, Identification and Programming</p> <ul style="list-style-type: none"> ✓ Provide and support Early On, Child Find, Early Childhood Special Education ✓ Convene and participate in Parent and Interagency Advisory Groups <p>C. Implement the Early Childhood Core Team Vision (Children's Action Network)</p> <ul style="list-style-type: none"> ✓ Participate in leadership of early childhood systems building efforts ✓ Administer programs in systems-building mode ✓ Coordinate the collaboration of faith-based and community organizations, specifically, the Departments of Community Health and Human Services 	
RECOMMENDATIONS:	See page 2			

MDE & ISD/RESA Partnership: 3. Early Childhood / Great Start (page 2 of 2)

AUTHORITY (federal/state)	MDE ROLE (Interpret, establish, regulate)	MDE / ISD ROLES (Operationalize, collaborate)	ISD ROLE (Deploy, support)	LEA/PSA ROLE (Implement)
	<p><u>D. School Preparation Services (Ready to Learn)</u></p> <ul style="list-style-type: none"> ✓ Support local district pre-K (Michigan School Readiness Program) activities and services, as well as tuition-based, Title I and other preschool programs. ✓ Participate in and convene state early childhood collaboratives and advisory committees. ✓ Professional development and training. ✓ Collaborate with Department of Human Services to oversee Head Start programs 	<p><u>D. School Preparation Services (Ready to Learn)</u></p> <ul style="list-style-type: none"> ✓ Collaborate to support local district preK (Michigan School Readiness Program) activities and services, as well as tuition-based, Title I and other preschool programs. ✓ Provide examples of best practice for the convening of local early childhood collaboratives and advisory committees. ✓ Model and distribute best practices for professional development and training. ✓ Interface with Head Start providers 	<p><u>D. School Preparation Services (Ready to Learn)</u></p> <ul style="list-style-type: none"> ✓ Operate or support local district pre-K (Michigan School Readiness Program) activities and services, as well as tuition-based, Title I, Head Start, and other preschool programs. ✓ Participate in and convene local early childhood collaboratives and advisory committees. ✓ Coordinate professional development and training for service providers, parents, and community members ✓ Operate Head Start programs or collaborate with Head Start service providers 	
<p>RECOMMENDATIONS:</p>	<p>1. The Legislature should appropriate necessary funding for full implementation of early childhood programs, including administrative dollars for MDE. 2. All service providers for early childhood programs must collaborate to assure efficient and effective program implementation.</p>			

MDE & ISD/RESA Partnership: 4. Administrative Services (page 1 of 4)

(To provide administrative services that promote quality, efficiency and cost containment.

AUTHORITY (federal/state)	MDE ROLE (Interpret, establish, regulate)	MDE / ISD ROLES (Operationalize, collaborate)	ISD ROLE (Deploy, support)	LEA/PSA ROLE (Implement)
<p>Authority Level: State</p> <p>Regulation: Revised School Code 380.622 380.1281</p> <p>Revised School Code State School Aid Act 388.1618 388.1681</p> <p>Uniform Budgeting and Accounting Act 141.421 – 141.440a</p> <p>Administrative Rules Pupil Accounting R 340.1 – 340.17 Financial Accounting R 340.851 – 340.857</p> <p>State Board of Education Policies *Elevating Educational Leadership (adopted 9/02)</p>	<p>A. Pupil Accounting (audits, consultations on student attendance issues)</p> <ul style="list-style-type: none"> ✓ Develop and provide pupil accounting and auditing manuals ✓ Provide training in pupil accounting and auditing procedure. ✓ Provide interpretation of statutory references to pupil accounting. ✓ Coordinate the activities of the Pupil Accounting Advisory Committee ✓ Provide oversight of the quality of ISD pupil accounting audits <p>B. Business & Financial Services</p> <ul style="list-style-type: none"> ✓ Review school district financial audits and corrective action plans ✓ Provide guidance on school district financial audit standards and requirements. ✓ Collect comprehensive financial data from local and intermediate school districts. ✓ Provide guidance and training on school district accounting and recordkeeping. ✓ Intervene with districts and ISDs that have incurred a deficit fund balance 	<p>A. Pupil Accounting (audits, consultations on student attendance issues)</p> <ul style="list-style-type: none"> ✓ Provide consistent interpretation and implementation of pupil accounting and auditing rules and regulations <p>B. Business & Financial Services</p> <ul style="list-style-type: none"> ✓ Collaborate in the communication of accounting and recordkeeping requirements ✓ Collaborate in providing assistance to districts with negative fund balances 	<p>A. Pupil Accounting (audits, consultation on student attendance issues)</p> <ul style="list-style-type: none"> ✓ Provide assistance in the development and management of student databases ✓ Maintain and manage student databases <p>B. Business & Financial Services</p> <ul style="list-style-type: none"> ✓ Provide centralized payroll and related services ✓ Support professional negotiations ~ data collection, analysis & dissemination ✓ Financial, accounting, investment, cash management and data processing services ✓ Provide financial consulting services to local districts with focus on avoiding potential or eliminating deficits. ✓ Coordinate cost containment initiatives (e.g., centralized purchasing, cooperative bids, benefit purchase, etc.) 	

RECOMMENDATIONS: See page 4

MDE & ISD/RESA Partnership: 4. Administrative Services (page 2 of 4)

AUTHORITY (federal/state)	MDE ROLE (Interpret, establish, regulate)	MDE / ISD ROLES (Operationalize, collaborate)	ISD ROLE (Deploy, support)	LEA/PSA ROLE (Implement)
	<p>B. <u>Business & Financial Services (cont'd)</u></p> <ul style="list-style-type: none"> ✓ Calculate and distribute state school aid payments to local and intermediate school districts on a monthly basis. ✓ Provide guidance, explanations, and training necessary for the districts and ISDs to supply information for the accurate calculation and payment of state school aid. ✓ Provide monthly detailed reports supporting the amounts of school aid provided to each district and ISD. ✓ Work with DMB regarding procurement efficiencies 			
RECOMMENDATIONS:	See page 4			

MDE & ISD/RESA Partnership: 4. Administrative Services (page 3 of 4)

AUTHORITY (federal/state)	MDE ROLE (Interpret, establish, regulate)	MDE / ISD ROLES (Operationalize, collaborate)	ISD ROLE (Deploy, support)	LEA/PSA ROLE (Implement)
<p><u>Authority Level:</u> State</p> <p><u>Regulation:</u> Revised School Code 380.1233 380.1236 380.1236a 380.1321 – 380.1333 380.1561 – 380.1599</p> <p>Pupil Transportation Act, 1990 PA 187</p> <p>Nonpublic School Act of 1921, PA 302</p> <p><u>Administrative Rules</u> Use of School Bus for Transportation of Senior Citizens – R 340.231 – 340.238 Fees for Transporting Pupils to or from Nonmandatory and Noncredit Events – R 340.241 – 340.243 Transportation of nonpublic school children – R 340.281 – 340.382 State Aid for Transportation of School children – R 388.371 – 388.389 Teacher Certification Code – R 390.1101 – 390.1216</p>	<p>C. <u>Transportation</u></p> <ul style="list-style-type: none"> ✓ Develop and disseminate bus driver curriculum and provide training ✓ Coordinate Pupil Transportation Advisory Committee (PTAC) <p>D. <u>Truancy</u></p> <ul style="list-style-type: none"> ✓ Provide information on home school families and nonpublic schools to ISDs and local districts ✓ Investigate truancy complaints, as appropriate <p>E. <u>Staff Recruitment</u></p> <ul style="list-style-type: none"> ✓ Process & approve applications for permits ✓ Monitor that requirements are met ✓ Issue teaching certificates to qualified individuals ✓ Conduct the suspension/revocation process for teachers with criminal convictions <p>F. <u>Fund Procurement & Grant Development</u></p> <ul style="list-style-type: none"> ✓ Identify and apply for grants ✓ Provide notice of grant opportunities ✓ Provide technical assistance ✓ Establish criteria, review applications, and award grants 	<p>C. <u>Transportation</u></p> <ul style="list-style-type: none"> ✓ Develop bus driver training curriculum ✓ Develop language for pupil transportation legislation <p>D. <u>Truancy</u></p> <ul style="list-style-type: none"> ✓ Collaborate to resolve truancy complaints. <p>E. <u>Staff Recruitment</u></p> <ul style="list-style-type: none"> ✓ Assure that all state and federal NCLB requirements are met. ✓ Reduce the number of full year and emergency permits ✓ Assist with recruitment, employment and placement of highly qualified teachers <p>F. <u>Fund Procurement & Grant Development</u></p> <ul style="list-style-type: none"> ✓ Collaborate to locate new grant procurement opportunities 	<p>C. <u>Transportation</u></p> <ul style="list-style-type: none"> ✓ Assist in bus routing, centralized purchasing, fleet operation, bus driver training ✓ Participate on and facilitate PTAC <p>D. <u>Truancy</u></p> <ul style="list-style-type: none"> ✓ Coordinate the monitoring and supervision of student attendance ✓ Liaison with court system ✓ Visit families ✓ Refer to alternative programs <p>E. <u>Staff Recruitment</u></p> <ul style="list-style-type: none"> ✓ Assist in the hiring and orientation of all staff ✓ Provide centralized processing and placement (FBI fingerprinting, criminal background check, credentials review, etc.) ✓ Sponsor and support teacher and substitute teacher recruitment initiatives ✓ Facilitate criminal background checks <p>F. <u>Fund Procurement & Grant Development</u></p> <ul style="list-style-type: none"> ✓ Identify consortia for grant applications ✓ Provide fiscal agent responsibilities 	
RECOMMENDATIONS:	See page 4			

MDE & ISD/RESA Partnership: 4. Administrative Services (page 4 of 4)

AUTHORITY (federal/state)	MDE ROLE (Interpret, establish, regulate)	MDE / ISD ROLES (Operationalize, collaborate)	ISD ROLE (Deploy, support)	LEA/PSA ROLE (Implement)
Revised School Code 380.501 – 380.529 380.851 – 380.871 380.901 – 380.922 380.931 – 380.932 380.941 – 380.949 380.951 – 380.976	<p>G. State Board CEU Coordination</p> <ul style="list-style-type: none"> ✓ Compliance monitoring ✓ Program coordination ✓ Administer the SB-CEU registration and sponsor process. <p>H. Government Relations</p> <ul style="list-style-type: none"> ✓ Review & analyze bills and policies that affect education ✓ Participate in budget process ✓ Represent MDE's position to Congress and the Legislature <p>Consolidations, Annexations, and Property Transfers (district boundaries)</p> <p>Provide administrative hearings and prepare decisions in property transfer appeals. Process requests to the State Superintendent for districts to hold elections concerning consolidation and annexation.</p> <p>J. Public School Academies</p> <ul style="list-style-type: none"> ✓ Provide administration and oversight for PSAs and their authorizing agents. 	<p>G. State Board CEU Coordination</p> <ul style="list-style-type: none"> ✓ Facilitate the SB-CEU registration and sponsor process. <p>H. Government Relations</p> <ul style="list-style-type: none"> ✓ Connect State Board policies with state and federal legislations by seeking amendments or interpretations to make them compatible. Distribute information on federal legislation, regulations, policies, and guidelines with potential effect on Michigan. ✓ Mobilize various education sectors to coalitions when federal legislation and/or policies are open for adjustment to better mesh with Michigan policy and practice. ✓ Give Michigan presence in Congress and with federal agencies and national organizations. <p>Consolidations, Annexations, and Property Transfers (district boundaries)</p> <ul style="list-style-type: none"> ✓ Maintain communications between the state and the ISD concerning potential district boundary changes. <p>J. Public School Academies</p> <ul style="list-style-type: none"> ✓ Collaborate on providing the proper oversight of PSAs 	<p>G. State Board CEU Coordination</p> <ul style="list-style-type: none"> ✓ Develop, coordinate and maintain CEU database <p>H. Government Relations</p> <ul style="list-style-type: none"> ✓ Coordinate legislative information ✓ Facilitate opportunities to improve governmental relations <p>Consolidations, Annexations, and Property Transfers (district boundaries)</p> <ul style="list-style-type: none"> ✓ Respond to requests for property transfer pursuant to School Code sections 951-976. <p>J. Public School Academies</p> <ul style="list-style-type: none"> ✓ Authorize PSAs and/or assume the role of charter administrator pursuant to Sections 380.501 – 380.529 of the School Code. 	

RECOMMENDATIONS: 1. Increase MDE administrative capacity to assure adequate financial oversight and assistance. 2. Develop the means and procedures for effective collaboration between MDE and ISDs in support of districts near or in deficit status. 3. Identify and eliminate barriers to cost containment.

MDE & ISD/RESA Partnership: 5. Partnership Development (page 1 of 1)

(To build strong and supportive community partnerships around our schools and students.)

AUTHORITY (federal/state)	MDE ROLE (Interpret, establish, regulate)	MDE / ISD ROLES (Operationalize, collaborate)	ISD ROLE (Deploy, support)	LEA/PSA ROLE (Implement)
<p><u>Authority Level:</u></p> <p><u>Regulation:</u></p> <p>Revised School Code 380.1525</p> <p><u>Administrative Rules</u> NA</p> <p><u>State Board of Education Policies</u></p> <p>*Integrating Communities & Schools (adopted 8/02)</p> <p>*Affirming School Learning (adopted 5/02)</p> <p>*Family Involvement Policy (adopted 5/97)</p>	<p>A. <u>Interagency Collaboration</u></p> <ul style="list-style-type: none"> ✓ Collaborate on and build interagency partnerships related to children and families, communities, and leadership initiatives ✓ Participate on the Children's Cabinet and Human Services Directors' Interagency Council ✓ Work with interagency team to develop and maintain community collaborative database and website ✓ Participate in development and implementation of homeland security efforts ✓ Partner with higher education institutions ✓ Partner with educational organizations and associations ✓ Develop unique delivery mechanisms such as Principals' Academy, Coaches' Institute, and the <u>Leading Change</u> publication <p>B. <u>Community Development</u></p> <ul style="list-style-type: none"> ✓ Work with Department of Labor & Economic Growth, particularly Career & Technical Education ✓ Participate on the Michigan Business Leaders for Educational Excellence group 	<p>A. <u>Interagency Collaboration</u></p> <ul style="list-style-type: none"> ✓ Coordinate Medicaid reimbursement for school-based services ✓ Provide cash-match agreements with Michigan Rehabilitation Services ✓ Facilitate local participation on community collaborative groups ✓ Facilitate collaborative meetings, workshops, and conferences ✓ Collaborate on homeland security policies and procedures <p>B. <u>Community Development</u></p> <ul style="list-style-type: none"> ✓ Facilitate joint efforts regarding sustainable community initiatives 	<p>A. <u>Interagency Collaboration</u></p> <ul style="list-style-type: none"> ✓ Participate in the local community collaboratives ✓ Coordinate homeland security efforts ✓ Partner with higher education institutions ✓ Coordinate services for homeless youth <p>B. <u>Community Development</u></p> <ul style="list-style-type: none"> ✓ To participate in local and regional economic community partnership activities ✓ Economic and Community Development ✓ Partnership Development ✓ Outreach 	

RECOMMENDATIONS: Continue to expand collaborative efforts at all levels.